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| **Entity:**BPTP INTERNATIONAL TRADE CENTRE LIMITED | **Section:** ENVIRONMENTAL POLICY | **Version:** V2 | **Effective Date:** 01.07.2023 |
| **Subject:** WASTE MANAGEMENT |
| **Policy Owner:**Design Head | **Review Date:**01.07.2024 | **Pages:** 2 |

**Waste Management Policy**

**APPLICABILITY:** It applies to all projects, including both new construction and existing buildings at BPTP INTERNATIONAL TRADE CENTRE LIMITED.

**PURPOSE:** The purpose of the waste management policy is to ensure sustainable and responsible waste management practices. It aims to minimize the environmental impact of waste generated during construction, operation, and maintenance activities. The policy focuses on waste reduction, recycling, and proper disposal methods to promote a clean and healthy environment for residents and the surrounding community. By implementing this policy, BPTP aims to contribute to a greener and more sustainable future.

**POLICY OUTLINE:** Waste management refers to the process of collecting, treating, and disposing of waste materials in a responsible and sustainable manner. It involves various activities such as waste reduction, recycling, composting, and proper disposal of hazardous waste. The goal of waste management is to minimize the environmental impact of waste, promote resource conservation, and protect human health. It plays a crucial role in maintaining a clean and healthy environment for present and future generations.

To support this policy, BPTP will:

* Waste generation during construction should be properly segregated and quantified. Reusable waste should be reused on-site, and the remaining waste should be recycled. A proper contract with a recycler should be maintained, and the site team should keep copies of waste challans.
* Encourage employees, tenants, facility team to separate their waste at the source into different categories such as recyclables, organic waste, and non-recyclable waste. This makes it easier to manage and process waste effectively.
* Implement a comprehensive recycling program that includes clear signage, designated recycling bins, and regular collection schedules. Educate tenants about the importance of recycling and provide information on what can and cannot be recycled.
* Promote organic composting to convert food waste into organic manure that could be used to enrich soil in gardens and landscaping.
* Advocate for EPR (Extended Producer Responsibility) policies, which hold manufacturers responsible for the entire lifecycle of their products, including proper disposal and recycling. This encourages manufacturers to design products with recyclability and waste reduction in mind.
* Develop protocols for the safe handling, storage, and disposal of hazardous materials, such as batteries, electronic waste, and cleaning chemicals.

**RESPONSIBILITY:** Everybody involved in our endeavors to manage and oversee Waste management policy, including statutory (technical) authorities, subject matter experts, business associates, contractors, clients, occupants, and our own staff.

**AMENDMENTS:** This policy is subject to any changes in the applicable laws, rules and regulations by the management.